

**BOOKING A TOUR**  
**800 - 868-7672**

Before you call to book a tour, be prepared to answer the following questions:

Date(s) and \_\_\_\_\_  
 time(s) requested \_\_\_\_\_

Total number of \_\_\_\_\_  
 participants in group \_\_\_\_\_

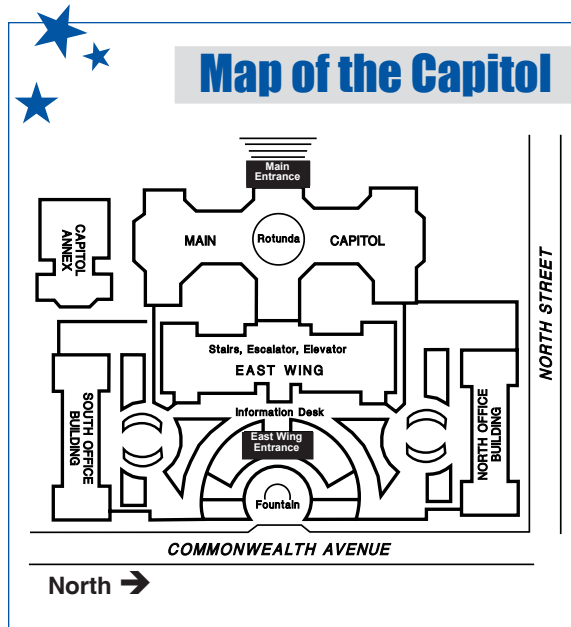
Group affiliation, \_\_\_\_\_  
 complete address \_\_\_\_\_  
 and phone number \_\_\_\_\_

Group description \_\_\_\_\_

Do participants have \_\_\_\_\_  
 special needs? \_\_\_\_\_  
 (Wheelchairs, etc.) \_\_\_\_\_

Within four weeks of your scheduled tour  
 a confirmation will be sent to you.

We hope to see you at  
 Pennsylvania's State Capitol!



Compliments of  
 State Representative  
**Jennifer L. Mann**  
 Majority Caucus Secretary

**CAPITOL OFFICE:**  
 333 Main Capitol Building  
 P.O. Box 202132  
 Harrisburg, PA 17120-2132  
 (717) 705-1869 • Fax: (717) 705-2087

**DISTRICT OFFICE:**  
 1227 Liberty St., Suite 202  
 Allentown, PA 18102  
 (610) 821-5577 • Fax: (610) 821-6325  
 Office hours: Mon. – Fri., 8:30 a.m. to 5 p.m.

**E-MAIL:** [Jlmann@pahouse.net](mailto:Jlmann@pahouse.net)  
**WEB SITE:** [www.pahouse.com/mann](http://www.pahouse.com/mann)

**SCHEDULING  
 A TOUR OF  
 PENNSYLVANIA'S  
 STATE CAPITOL**



**Information for groups  
 and individuals**

Arranged through the  
 General Assembly's  
 Office of Capitol Visitor Services  
 800 - TOUR N PA (868-7672)

The Pennsylvania General Assembly's Office of Capitol Visitor Services offers guided tours of the state Capitol. Prior arrangements are encouraged and necessary for groups larger than 10. Group size is limited to 80. To best accommodate everyone, small groups and individuals may be joined with larger groups whenever possible. Our building is a working Capitol. To ensure appropriate and safe conduct, it is suggested that there be a chaperone for every 15 students.

## Tour Days

Tours are offered every half hour regular workdays, Monday through Friday, beginning at 9 a.m., with the last tour of the day at 4 p.m. Weekend and holiday\* guided tours are offered at 9 a.m., 11 a.m., 1 p.m. and 3 p.m. This schedule is subject to change without notice.

The Capitol is **closed** for tours on the following days:

- New Year's Day
- Easter Sunday
- Thanksgiving
- Christmas Day.

## Length of Tours

It is recommended that you allow 40 minutes for a tour.

*\*Confirm holidays by calling ahead.*



## Getting the Most Out of Your Visit

We invite you to explore Pennsylvania government at work by visiting the Welcome Center at the Capitol. Learn about Pennsylvania government – and have fun in the process – by reading, listening, touching and interacting with 18 colorful, informative exhibits. The Welcome Center is located in the East Wing of the Capitol, and is open regular workdays, Monday through Friday from 8:30 a.m. to 4:30 p.m.

You may wish to combine your visit to the Capitol with a visit to The State Museum, Whitaker Center for Science and the Arts or the Governor's Residence. Since each organization operates its own visitors' program, you must contact each directly to arrange your visit.

The State Museum	717-787-4980
Whitaker Center for Science and the Arts	717-214-ARTS
Governor's Residence	717-772-9130

## Reservations

Tour availability is limited – especially in the spring – so reservations should be made as far in advance as possible. A tour can easily be cancelled. Please report cancellations as soon as possible.

## Planning your trip


The Capitol is located on Third Street, between Walnut and North streets. On regular weekdays, buses and vans should discharge and pick up their passengers by the water fountain outside the Capitol's East Wing entrance on Commonwealth Avenue, between Walnut and North.

Plan to arrive at least 15 minutes before your scheduled tour. Delays interfere with the tours of others and may mean waiting until you are able to be squeezed into the schedule or sacrificing your tour.


Large rest rooms are located down both hallways just inside the East Wing entrance to the Capitol.

A limited number of tables are available in the Capitol's East Wing for lunch purposes and can be reserved when you schedule your tour at 800-TOURNPA (868-7672).

In addition to many restaurants in Strawberry Square and around the downtown Harrisburg area, the Capitol offers a cafeteria. Special arrangements can be made there by calling 717-232-5343.



Concerns regarding tours should be forwarded to the Director for Capitol Visitor Services, Senate Post Office Box 203075, The Capitol, Harrisburg, PA 17120-3075.



# Planning a Trip to the PA State Capitol in Spring 2011?

**Don't delay.**

**Call 800-868-7672**

**Beginning August 2, 2010  
to schedule.**

*Spring is a very busy  
time for tours and other  
events taking place in  
the Capitol.*



Tours are offered regular weekdays, every half hour from 8:30 a.m. through 4:00 p.m.

On weekends and on most holidays, tours are offered at 9 a.m., 11 a.m., 1 p.m. and 3 p.m.

The State Museum opens for ten Mondays and Tuesdays in the spring to accommodate tour groups.

## **Other opportunities in the Capitol:**

*The Welcome Center, located in the East Wing of the Capitol, is a self-guided facility with 18 exhibits, some of which are interactive, offering information on the legislative process and PA history.*

*The Pennsylvania Capitol Gift Shop, also located in the East Wing of the Capitol, is open weekdays from 10 a.m. to 3 p.m.*

*No time to shop?*

**Order Student Souvenir Bags in advance for pick up that day.**

**For more information on touring the PA Capitol, visit [www.pacapitol.com](http://www.pacapitol.com)**

